

## APEx Student Guidelines

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### APEx Overview

The Applied Practice Experience (APEx) is a 120-hour professional experience enabling public health students to develop public health competencies while contributing to projects that benefit a field organization. It is a learning opportunity that is an important component of the public health program as it allows application of academic theory, concepts, and skills in a realistic setting.

### APEx Requirements

#### Before the APEx

- Complete the majority of your courses.
- Complete the APEx student request form and receive approval from the APEx course director to complete the APEx in the requested semester.
- Complete learning agreement with preceptor and send to APEx course director for approval.

#### During the APEx

- Be involved in the work of an organization on either a full-time or part-time basis for a minimum of 120 hours.
- Produce at least two products that benefit the field organization and demonstrate mastery of five public health competencies (three foundational and two concentration).
- Complete all of the required assignments, including an oral presentation.

### Student Responsibilities

#### Before the APEx

- Attend an APEx informational session held by the APEx course director to review the APEx requirements, assignments, and strategies for identifying an appropriate site.
- Contact prospective field sites. Communicate APEx guidelines and goals for the experience.

## During the APEx

- Follow all policies, rules, and regulations of the field organization.
- Maintain the mutually agreed hours and schedule.
- Meet regularly with the preceptor to discuss progress and performance.
- Submit assignments to Canvas on time and incorporate feedback and requests for revisions in a timely manner.

## After the APEx

- Send a thank-you letter to the preceptor.
- Deliver oral presentation to your faculty advisor, preceptor (if available), and other faculty and students.
- Turn in student evaluation of APEx, program exit survey, and any other missing assignments to Canvas by the last day of classes.

## APEx Deliverables

- APEx Products
- Bi-Weekly Reports
- Midpoint and Final Evaluation
- APEx in Action
- Oral Presentation
- Exit Survey & Self-Assessment of Competencies

For Additional information please contact your APEx course director.